

Mrs. Guzman's 3rd Grade Distance Learning Class

2020-2021 Syllabus

Class Information

Welcome to 3rd grade! Our class is committed to Distance Learning for the 2020-21 school year. Although this will be a new type of schooling for many of us, technology offers us many incredible opportunities to learn, interact, explore, and demonstrate knowledge. I am very excited to teach this class and my goal is to facilitate an engaging and lasting educational experience for these students during this unprecedented time.

Expectations and Goals

Students will attend class Monday through Friday via Google Meets. They will utilize the same Google Meets link every day, found at the top of their Google Classroom. Google Classroom will be the primary platform through which students will access assignments, assessments, and other resources. It can be accessed through ClassLinks (<http://myclasslink.com/chino>) using students' district username and password.

Students will engage in a combination of synchronous (live with the teacher) and asynchronous (independent) instruction (please see weekly schedule below). Please see the Distance Learning Expectations page on my class website to review our classroom norms.

Required Materials

Students will need to use a computer or Chromebook with a camera, microphone, and reliable internet connection to participate in class and complete classwork. Headphones/earbuds are optional, but encouraged if they will help students to hear, participate in, and focus on instruction and class discussions.

Although as a distance learning teacher I plan to have students utilize technology to its fullest learning potential, I believe paper-and-pencil is still a valuable format for learning as well. I encourage students to obtain the following supplies in addition to their device:

- 5-subject notebook (students will take notes and plan out projects for ELA, Math, Writing, Science, and Social Studies)
- Pencils with an eraser
- Multi-colored highlighters
- Post-It notes

Assignments and Feedback

Students will complete assignments both synchronously (live during instruction) and asynchronously (individually at their own pace). Unless otherwise instructed, assignments will be accessed and submitted via Google Classroom. Synchronous assignments will receive immediate feedback; asynchronous assignments will be returned via Google Classroom with feedback attached.

Assignments will be completed using a variety of platforms, as I determine which platform is best suited to the learning target of that assignment. Regardless, they will always be accessed through ClassLinks or Google Classroom. I will teach students how to effectively use each platform at the start of the school year.

Assessments

Student learning will be assessed through a combination of classwork, tests/quizzes, projects, and homework.

Our class will follow school and district guidelines for formal assessments. I will provide ample notice before any formal assessments so that students feel prepared. A calendar will be created as soon as I have adequate information about required testing this school year.

Students are expected to complete all assessments independently, without outside help. In addition to encouraging good work habits and academic integrity, it is important for me to accurately assess what students know and in which areas they need a greater challenge or additional support.

Homework

Although all of our instruction is technically occurring at home, I expect students to engage in independent practice and work outside of our instructional time together.

Grades

Students will receive standards-based grades (1, 2, 3, 4) on major assignments and assessments. Overall trimester grades will assess each student's progress towards mastery of 3rd grade state standards, and will be determined by both performance in class and on submitted work. I will communicate student progress throughout each trimester and continuously identify areas of support.

For more information on standards-based grading and report cards, please refer to the [district website](#).

Contact Information

For the fastest response, please email: diana_guzman@chino.k12.ca.us. I am committed to responding to any emails or messages within 24 hours on weekdays.

I will also be utilizing Remind for group/individual communication and class announcements.

After we have completed the instructional minutes for each school day, I will be available on Google Meets for Virtual Office Hours. My virtual office hours will be as follows:

Tuesday & Thursday: 1:35pm-3:05pm

If you would like to schedule a time to meet with me outside of these office hours, please contact me to arrange an appointment. I will do my absolute best to accommodate.

Weekly Schedule

Non-minimum Days

(Monday, Tuesday, Thursday, and Friday)

8:15 –9:45: ELA
9:45 –10:00: Break
10:00 –11:30: Math
11:30 –12:10: Lunch
12:10 –12:40: Science/Social Studies
12:40 –1:00: PE
1:00 –1:15: Break
1:15 –1:35: DELD

Minimum Days

(Wednesday)

8:15 –8:45: Second Step
8:45 –9:00: Break
9:00 –9:30: Additional Support for ELA
9:45 –10:15: Additional Support for Math
10:30 –10:50: DELD